**Skills**

* Great interpersonal skills
* Great communication skills
* Excellent eye for detail
* Experience and understanding around the ongoing impact and data capture of provision within the community, ensuring all programme and service user outcomes are celebrated
* The ability to work towards and achieve targets set both internally by Foundation 92 and external partners
* Excellent IT skills
* The ability to work under pressure and to tight deadlines
* Ability to work independently and as part of a team
* A drive to help communities and people

**Qualities**

* Act with honesty and integrity at all times
* Demonstrate high standards of personal conduct
* Value and respect colleagues and other members of staff
* Work with others to develop and improve our services
* Take personal responsibility for their words and actions and the quality of service they deliver